

SPECIAL ACTIVITIES

We have access to a toddler outdoor play area, which we try to have open whenever the weather permits. We also have craft activities, water table or playdough in a separate room. This allows children a bit of breakout time from the bustle of the main room. It is paramount that your child is accompanied by an adult when participating in any of these activities.




WAITING LIST

To have your child added to our waiting list or check your progress up the list please contact us. We will take your child's name, your contact telephone number (you cannot be added without this!) and which day(s) you require. When you reach the top of the list and a place is available you will be contacted. If you are listed as requiring all session days, it may be that one day becomes available first. You will be offered this place, and left in your current place on the list until the other session(s) become available. Priority will be given to siblings of toddlers already placed and members of the Bedlington Corps of The Salvation Army.

TODDLER VISITORS

Each session has capacity for only one visitor. This place may be taken (at the same suggested minimum donation of £2) ONLY by prior arrangement.

FIRE PROCEDURE

 Please sign your child in on the fire board as soon as you enter the room. In the event of a fire please pick-up your toddler and leave the building immediately. Use the nearest exit and meet at the Assembly Point which is at the entrance to the car park. Your toddler must remain in your arms until everyone has been accounted for. If you are unable to carry your toddler or bring more than one child please ask one of our volunteers for help. If you leave the session early please ensure you sign your child out.

We hope you enjoy your time at Toddlers and that you and your child feel welcome and part of our Toddlers family. If you have any questions or concerns, please do not hesitate to contact us.



The Salvation Army Bedlington

Parent and Toddler Group



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TODDLERS

Whenever you start attending somewhere new, you are always bombarded with information that you will quite probably forget five minutes later! So, here are a few points and rules that we have at Toddlers, which keep us ticking over nicely together!

INFORMATION AND PHOTOGRAPH PERMISSION FORMS

We ask that you fill in a form with your details, contact information and a few details about your child and to sign a form giving consent for any photographs to be taken too. The Gift Aid declaration is of great benefit to us if you are a tax payer. It means that at no extra cost to you we can claim an extra 50p from HMRC every time you donate £2



DAYS, TIMES AND DONATIONS

Toddlers will be open every Monday, Wednesday and Friday from 9-15 am to 11-15am during school term time. There is a strict limit of 35 places for each day. Each day is treated separately and is subject to £5 registration (this one off donation allows us to buy each child a birthday present and they will receive a Christmas gift at each Christmas party they attend). In order to retain your child's place we ask that the donation for each session is paid, whether or not your child is in attendance. As we cater for all children registered for each session our overheads are the same even if you and your child are not there. If your child does not attend for a period of four weeks without contact being made then your place will be considered vacant and given to the next person on the waiting list. The suggested minimum donation per session is £2. It is possible to pay in advance, simply state how many weeks you wish to pay (some people find this easier than paying £2 every session). This donation allows us to continue to offer clean, top quality toys; snacks and refreshments as well as maintain the building and facilities for the health and well being of all users. Without your financial support we cannot function fully as a group that is primarily intended to ready your children for a school environment. In order to do this we comply to Ofsted EYFS guidelines for toys and activities as well as offering group snack time to encourage the children to interact and share together.



AGE

Each session is open to all toddlers who are registered for that day, from the age of 12 weeks to 3 years, who are accompanied by a parent, guardian or responsible adult (it is possible to stay until the child is ready for nursery, but this must be by mutual consent). The responsibility for the child is that of the adult they are with AT ALL TIMES and not the staff and volunteers.

TOILETS AND NAPPIES

Baby changing and potty/toilet training facilities are available in the adjacent toilet and the disabled cubicle in the main foyer.. Nappy sacks are provided. Please ensure all used nappies are double bagged and tightly tied before placing in the bin.



SNACK AND COFFEE TIME



Snack time for the toddlers is 10-00 am. Healthy snacks will be offered with milk or water for each child. Please let us know if your child has any special dietary needs or allergies. Coffee time begins around 10-15 am. We would encourage this to be a time for adults only, however, if you decide to give your child a biscuit can we please ask that you clear up any mess. When collecting coffee/tea from the hatch, please be aware of the dangers to the surrounding children, and where possible keep your child away from the area. Adult cups should be returned promptly to the hatch please.

TIDY UP TIME

Tidy up time starts at around 10-45 am and we encourage everyone, particularly the children to get involved. It can be a little chaotic, but is another way we ready the children for nursery then school.



MUSIC TIME



Following tidy up we have music time and celebrate the birthdays of those children present. Each child should be accompanied by an adult in the circle. We end each session with a short prayer.

